

Diplomatic or Official Passport Issuance Order Form

This service is only available to residents of ACT. Non-residents of ACT will need to make their own arrangements for passport issuance.

Visalink can assist with Diplomatic or Official passport issuance. Please follow the steps below:

1. Complete the Visalink order online at the below link
<https://gov.visalink.com.au/GovFrontPage.aspx>
2. Select the correct visa options and continue
 - a. Select your department
 - b. Select Canberra as the residence (note: the service is only available to ACT residents)
 - c. Select the destination "Australian Diplomatic and Official PPT Issuance"
 - d. Select the number of traveler you require passports for

APPLY FOR A TRAVEL VISA AND / OR THIRD PERSON NOTE (TPN): 

1 DEPARTMENT

2 RESIDENCE

3 DESTINATION

4 SERVICE TYPE

5 PASSENGERS

I acknowledge the Visalink [Terms of Use](#)

3. Step 2 of 5 - Select Purpose of travel
 - a. Select "Diplomatic / Official passport Renewal ACT RESIDENTS ONLY" and click proceed

Destination: Australian Diplomatic and Official PPT Issuance





Purpose of travel	Validity of visa	Number of entries	Maximum stay	Visa issuance delay without urgency fee (business days at the diplomatic mission)	Select
Diplomatic / Official passport Renewal ACT RESIDENTS ONLY	Determined by the mission upon application	Multiple	Determined by the mission upon application	7 days	<input checked="" type="radio"/>

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4. Step 3 of 5 - Enter Travelers Details

- a. For passport number, enter TBA
- b. For "Purpose of travel to Australian Diplomatic and Official PPT Issuance" please select "Official Government business"
- c. When all fields are complete, click proceed. If the order is for multiple travelers you will be requested to enter each travelers details.

Passenger details: 1 of 1

Title or rank *	Mr
First name *	John
Middle name (Mandatory for those with a middle name)	
Surname *	Smith
Phone number *	0200000000
Date of birth *	01/01/1900  (dd/mm/yyyy)
Passport type *	Diplomatic
Passport number *	TBA
Occupation *	an Officer
Government Department / Agency	the Department of Foreign Affairs and Trade
Departure date from Australia *	07/09/2022  (dd/mm/yyyy)
How many entries into Australian Diplomatic and Official PPT Issuance will be made?	<input checked="" type="radio"/> Single <input type="radio"/> Double <input type="radio"/> Multiple
Entry date to Australian Diplomatic and Official PPT Issuance *	08/09/2022  (dd/mm/yyyy)
Departure date from Australian Diplomatic and Official PPT Issuance *	10/09/2022  (dd/mm/yyyy)
Purpose of travel to Australian Diplomatic and Official PPT Issuance	<input checked="" type="radio"/> Official Government business <input type="radio"/> Long term post / family reunion / other

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5. Step 4 of 5

- a. Enter your details
- b. Enter collection and delivery details
- c. Enter credit card information
- d. Click pay and proceed.

6. Call or email Visalink to arrange collection

Phone: 02 8075 8655

Email: info@visalink.com.au